

# AUDIT & FINANCE SUB-COMMITTEE MEETING



Thursday 25 July at 6:00 pm

AGENDA		
1.	Welcome Also in attendance to present: Stuart Beattie, Chiene & Tait	VB
2.	Apologies	VB
3.	Approval of Previous Minutes – April 2024	VB
4.	AOCB Approval	VB
5.	Declaration of Interest on any Agenda Items	ALL
6.	Matters Arising/Update	VB
PAPERS for APPROVAL		
7.	Final Audit Findings Report incl. draft letter of representation	CP/SB
8.	Internal Financial Control Statement	CP
9.	Financial Statements for the year ended 31 March 2024	CP/ACr
10.	Internal Audit Action Plan Update	CP
11.	Bad Debt Write-Off	CP
12.	Risk Management Strategy and Framework	CP
13.	Management Accounts for the period 30 June 2024	CP
INFORMATION PAPERS		
14.	Sole Supplier Justification Review	JD
15.	AOCB	ALL
16.	Date of Next Meeting: Thursday 24 <sup>th</sup> October 2024	ALL