

# WAYS to PAY

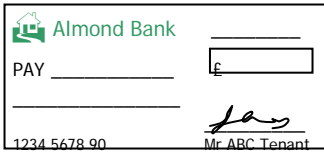
## RENT, CHARGEABLE REPAIRS, FACTORING BILLS

1...



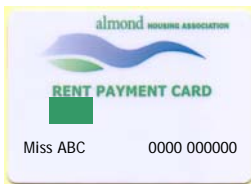
or by **STANDING ORDER**  
at your **BANK** or  
**BUILDING SOCIETY**

2...



by **CHEQUE**

3...



by **PAYMENT CARD**  
wherever you see these signs:



4...

with your **CREDIT** or **DEBIT CARD** in one of two ways:

- During office hours by phone or in person.
- Via 24-hour telephone payment line - 0870 243 6040.

You will need your Almond Payment Card to access this service. If you don't have one, please contact the office and one can be ordered for you.

All of these cards are accepted:



5...

### HOUSING BENEFIT

If you have a low income, you may be able to get Housing Benefit to help you pay your rent. West Lothian Council are responsible for Housing Benefit and you will need to apply to them. They can be contacted on 01506 776800, or in person at our office at Shiel House.

**FOR MORE INFORMATION, CONTACT YOUR HOUSING OFFICER - 01506 439291**